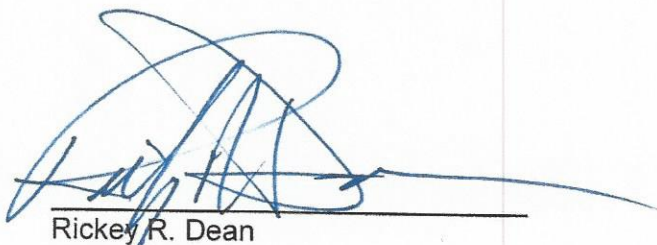


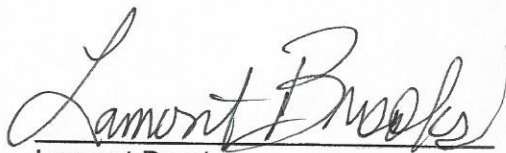
MEMORANDUM OF UNDERSTANDING
BETWEEN THE
UNITED STATES POSTAL SERVICE
AND THE
AMERICAN POSTAL WORKERS UNION, AFL-CIO

Re: **Bulk Mail Tech and Mailing Requirements Clerk Position Qualification - Extended**

The parties agree that the Memorandum of Understanding, Re: Bulk Mail Tech and Mailing Requirements Clerk Position Qualification, dated April 3, 2020, is extended through March 26, 2021.



Rickey R. Dean
Manager Contract Administration
United States Postal Service



Lamont Brooks
Director Clerk Craft
American Postal Workers Union, AFL-CIO

Date: December 23, 2020

| WK# 1 | DAY 1 | | DAY 2 | | DAY 3 | | DAY 4 | | DAY 5 | |
|-------|--------------------------------------|--|---|--|--|--|---|--|-------------------------------|--|
| HOUR | MONDAY | | TUESDAY | | WEDNESDAY | | THURSDAY | | FRIDAY | |
| 0700 | Module 1 Introductions | | Module 6 <i>PostalOne!</i> Basics Continued | | Module 10 Mail Prep FCM Non-Machinable | | Module 15 SOX | | Module 20 IMb | |
| 0715 | | | | | | | | | | |
| 0730 | | | | | | | | | | |
| 0745 | | | | | | | | | | |
| 0800 | Module 2 BME Function | | Module 7 Processing Categories | | Module 11 Presort Basics | | Module 16 Nonauto Flats Addressing | | Module 21 Auto Letters | |
| 0815 | | | | | | | | | | |
| 0830 | | | | | | | | | | |
| 0845 | | | | | | | | | | |
| 0900 | BREAK | | BREAK | | BREAK | | BREAK | | BREAK | |
| 0915 | Module 3 Basic Internet Skills | | Module 8 Classes of Mail | | Module 11 PS Forms 3600 & 3602 & PS Form 8125 | | Module 17 Machinable Review of Mailability | | Module 22 Auto Flats | |
| 0930 | | | | | | | | | | |
| 0945 | | | | | | | | | | |
| 1000 | | | | | | | | | | |
| 1015 | Module 4 Ref & Addressing | | Module 12 Mail Acpt & Verification | | Module 18 Nonprofit | | Module 23 Excp & Appeals Course Review | | Module 22 Auto Flats | |
| 1030 | | | | | | | | | | |
| 1045 | | | | | | | | | | |
| 1100 | | | | | | | | | | |
| 1115 | Lunch | | Lunch | | Lunch | | Lunch | | Lunch | |
| 1130 | | | | | | | | | | |
| 1145 | | | | | | | | | | |
| 1200 | | | | | | | | | | |
| 1215 | Module 4 Continued | | Classes of Mail (Continued) | | Module 12 Continued | | Module 18 Continued | | Course Review Continued | |
| 1230 | | | | | | | | | | |
| 1245 | | | | | | | | | | |
| 1300 | | | | | | | | | | |
| 1315 | Module 5 Customer Service | | Module 9 Postage Payment Methods | | Module 13 Performance of Verifications | | Module 19 Enhanced Carrier Route | | Practice Test | |
| 1330 | | | | | | | | | | |
| 1345 | | | | | | | | | | |
| 1400 | | | | | | | | | | |
| 1415 | <i>PostalOne!</i> Basics | | BREAK | | BREAK | | Self-Study Time -- Practice Test | | BREAK | |
| 1430 | | | | | | | | | | |
| 1445 | | | | | | | | | | |
| 1500 | | | | | | | | | | |
| 1515 | Self-Study Time 1 hour | | Self-Study Time 1 hour | | Self-Study Time 1 hour | | Review -- Practice Test | | Practice Test | |
| 1530 | | | | | | | | | | |
| 1545 | | | | | | | | | | |
| 1600 | | | | | | | | | | |
| | | | | | | | | | Review Practice Test | |